
DRAFT Document - We would welcome any comments

Otterham Primary School

Our Special Educational Needs and Disability Report and Local Offer



January 2016

Special Educational Needs and Disability Information

At Otterham Primary School, we strive to support all children to achieve their potential. In order to do this, many steps are taken to support them through their learning journey.

Quality teaching is vital, however, for some children there are occasions when further assessments and additional support may be needed to help them achieve their targets.

The Special Educational Needs and Disability Co-ordinator is:

Mrs Lin Caudle

Roles & Responsibilities of the Special Educational Needs Co-ordinator (SENDCO)

Our SENDCO, together with the headteacher, is responsible for the coordination of specific provision made to support individual children with SEND. Regular liaison between school staff ensures that pupil progress is monitored and plans implemented to support children where progress is slower than expected. As a school, we regularly have contact with a wide range of external agencies that are able to give more specialised advice.

If you have any concerns regarding SEND matters do not hesitate to contact us.

There are many SEND terms that are abbreviated which can lead to confusion. A glossary of commonly used terms can be found in Appendix One.

What is a 'local offer'?

A local offer was first introduced in the Green Paper in March 2011. It identifies services available to support disabled children, children with SEN and their families.

How does the school know if children need extra help?

We know pupils need help if:

- Concerns are raised by parents/carers and teachers or the child
- Limited progress is being made
- There is a change in the pupils behaviour or progress

What shall I do if I think my child may have SEN?

The class teacher is the initial point of contact for responding to parental concerns. The class teacher will then liaise with the SENDCO and a way forward will be established.

How does the school involve pupils and parents/carers in meeting SEND?

- Parent are involved in every step
- Planning and review meetings
- Advice on how to support learning at home
- Regular contact between home and school

How does the school support children with additional needs?

- High quality class teaching
- Learning opportunities are differentiated to meet children's needs
- Support with management and understanding of behavioural needs
- Support with health needs and/or disabilities
- Whole school curriculum adaptation to support inclusion
- Specialist teaching (group or individual as appropriate)
- Consideration is always given to how children learn best
- Collaborative working with outside agencies as required
- Signposting to support agencies for families

How accessible is the school for children with SEND?

The school has an accessibility plan, this plan; details improvements to be made to ensure that the school is fully accessible to meet the needs of people with additional needs. The school considers any additional changes to the environment on an individual basis.

How will the school know how well children with SEND are doing?

Children's progress will be assessed in line with the school assessment policy. In addition, children may have individual plans and personalised learning as appropriate.

In severe complex and ongoing difficulties a child may require an Education and Health Care Plan.

The effectiveness of our provision will be monitored by the Governing Body and Ofsted. The Governing Body will review this report annually.

How will the school support children with SEND during transitions to new classes or to a new school?

Teachers liaise with parents and carers, sharing information and preparing the pupil in advance of the move.

Teachers and the SENDCO pay particular attention to preparing pupils with SEND for transfer to secondary school. Information is shared from primary SENDCO to secondary SENDCOs prior to transfer and extra meetings can be arranged as appropriate.

How are school staff trained and supported to work with children with SEND?

We identify training needs and call on the services of specialist providers in line with our school development plan and as needs arise.

How does the school ensure that children with SEND are included in all activities at school?

Pupils with SEND are encouraged to participate in all school activities. Adaptations are made to ensure the inclusion of all children as appropriate.

Who do I contact if I feel the school is not meeting my child's needs?

Contact the Headteacher and/or the SEND Governor.

We hope this information has answered any queries you may have, but do not hesitate to contact the school if you have any further questions.

Telephone number: 01840 261344

Email address: secretary@otterham.cornwall.sch.uk

Appendix One**Abbreviations**

ADD	Attention Deficit Disorder
ADHD	Attention Deficit & Hyperactivity Disorder
ASD	Autistic Spectrum Disorder
BESD	Behavioural Emotional & Social Difficulties
CAF	Common Assessment Framework
CAMHS	Child & Adolescent Mental Health Service
COP	Code of Practice
CP	Child Protection
DCD	Developmental Co-ordination Disorder

Appendix Two

Service/organisation	What they do in brief	Contact details
CAMHS	Adults and Child mental health services to support children with emotional needs	School or GP referral
SALT	Speech and Language therapy support for those meeting the criteria for assessment	Through school and GP
OT	Occupational Therapy –supporting children with physical and sensory difficulties	Through school and GP
Educational Psychologist	Assessment of children with cognitive difficult	Helpline 01872 322888 Wednesdays 2 – 5 pm
Family Support	Providing support services to families in need	Self referral through Family Information Service / Cornwall Council website
Early Support	Assessment and support for children from Preschool age onwards.	School/GP referral Cornwall Council website
Dyslexia support	School and family assessment and support for children with dyslexic tendencies	School referral
Behaviour support	School support for children experiencing behaviour difficulties in school	School referral
Educational Welfare Service	Supporting attendance at school	0300 1234 101
School Nursing service	Health Support and advice	01288 320152
MARU Multi Agency Referral Unit	Social Care referrals and advice	0300 1231 116