

WALL Risk Assessment - 2238RA

Internal Reference: (HW) Information valid as of 08/01/2021 09:06



General Details

Assessor	Helen Ward	Associated with specific area
Assessment Date	08/01/2021	Education
Assigned Reviewer	Helen Ward	Academy Schools
Next Review Date	31/03/2021	In North Cornwall Learning Trust
Operation Assessed	Remote Learning	Otterham CP School
Description of work area and/or activity assessed		
Use of remote learning tools for live class teaching.		

E Overall Current Risk



E Persons Affected		
Children / Students		
Employees		



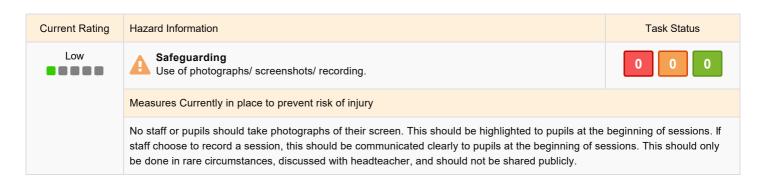
Hazards

Current Rating	Hazard Information	Hazard Information Task Status		
Low	Safeguarding Consider the location of those accessing teaching online and what can be seen or heard.		0 0 0	
	Measures Currently in place to prevent risk of injury			
	Issue guidance to ensure that staff and pupils are considering their surroundings whilst accessing online teaching sessions using a camera and microphone. Consider what can be seen in backgrounds. Is it personal/ compromising? Who can over hear discussions? Staff should ensure that there are no breaches of GDPR on these sessions.			
	Potential Rating Additional Controls Required			

Potential Rating	Additional Controls Required
Low	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
Medium	Staff member has a safeguarding concern regarding child during remote session.	0 0 0
	Measures Currently in place to prevent risk of injury	
	Staff should be aware of usual safeguarding procedures. If there is a general concern, this should be recorded using CPOMs. If there is an immediate concern, staff member should consider contacting the directly.	•

Potential Rating	Additional Controls Required
Medium	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.



Potential Rating	Additional Controls Required
Low	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.



Current Rating	Hazard Information Task Status		
Medium	A Safeguarding Pupils accessin learning sites.	g inappropriate material or receiving inappropriate contact through online	0 0 0
	Measures Currently in place to prevent risk of injury		
Staff should only use those sites directed by the the school for online. At the moment, this is Google Classrood should not be directing pupils to other sites for video conferencing or chats. Staff should ensure that groups are secure and that no unknown users are admitted.			Classroom. Teachers
	Potential Rating	Additional Controls Required	
	Medium	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduc	e the risk associated

with this hazard please use the form above to enter them.

Current Rating	Hazard Information		Task Status
Low	Safeguarding Poor behaviour.		0 0 0
	Measures Currently in place to prevent risk of injury		
	Teachers should set clear expectations of behaviour for online learning sessions that would reflect expected behaviours in the classroom. Teachers should be familiar with how to expel a child from a taught session should behaviour deteriorate or be potentially damaging or upsetting for other pupils.		
	Potential Rating	Additional Controls Required	

Potential Rating	Additional Controls Required	
Low	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.	

Current Rating	Hazard Information	Task Status
Medium	Safeguarding Unknown costs	0 0 0
	Measures Currently in place to prevent risk of injury	
	Ensure that staff and pupils are not hit by unforeseen costs for accessing online learning. If staff do not have free broadband access through their own home, a safe environment should be provided for them to deliver their taught sessions in school. If pupils do not have unlimited data or wifi access, schools have a small number of sim cards with free data on that can be given out. Pupils without access can be considered vulnerable and invited to be part of the vulnerable and key worker provision in school.	

Potential Rating	Additional Controls Required
Medium	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.



Current Rating	Hazard Information Task S				
Medium	A Safeguarding Images of pupils being used inappropriately.		0 0 0		
	Measures Currently in place to prevent risk of injury				
	Staff should only ever use school devices to deliver online teaching. No images or video should be created or shared on a personal device.				
	Potential Rating	Additional Controls Required			
	Medium	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduc with this hazard please use the form above to enter them.	e the risk associated		

Current Rating	Hazard Information	Task Status	
Low	Sharing of personal data.	0 0 0	
	Measures Currently in place to prevent risk of injury		
	Some facilities can involve the using of personal data, such as email addresses and passwords to invite students. It is advised that only school generated emails and logins are used for online teaching.		

Potential Rating	Additional Controls Required	
Low	No Remedial Actions Entered If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.	