

Friends of Otterham Community Primary School AGM Minutes

Meeting Date – Tuesday 19th May 2026 at 3:00pm

Present – Laura Spry, Clare Jones, Jade Hobbs-Hurrell, Jo Kenyon, Helen Ward, Lisa Ward, Jodie Parsons-Wilton, Clare Dalton, Cassie Lee-Tracey

1. **Apologies –** Annie

2. **Minutes of the Annual General Meeting held on 25th March 2025**

Signed as an accurate record of the previous AGM

3. **Matters arising from the Minutes**

There were no matters arising from last years minutes.

4. **Chair’s Report for 2025/2026**

See attached report from Lisa Ward

5. **Treasurer’s Report for 2025/2026 – Clare Dalton**

Income for this school year is currently £4,444.50. We have spent £5,445.68. Our current funds carrying forwards as of 18th May 2026 is £2470.28. It was suggested that we should share with the parents what we have spent our money on this year, as several parents still aren’t aware of where the fundraising money goes. Clare Dalton agreed to make a summary to send out to parents.

6. **Election of Officers and Trustees of the Committee**

Chair – Lisa Ward – proposed Jodie Parsons Wilton, seconded Jade Hobbs Hurrell

Secretary – Jo Kenyon – proposed Lisa Ward, seconded Clare Jones

Treasurer – Clare Dalton – proposed Jo Kenyon, seconded Laura Spry

Other Officers – Helen Ward – proposed Jo Kenyon, seconded Clare Dalton
Debbie Sharpe – proposed Helen Ward, seconded Laura Spry

7. **A.O.B**

No other business to discuss.

Meeting finished at 15:22pm.

Signed as a true and accurate account of the meeting:

Signed and dated.....

Position.....