

## Friends of Otterham C P School

Meeting Date: 10 March 2017 14:30 – 15:30

Present: Nancy Sandercock (Chair/Secretary), Michaela Coles (Treasurer), Helen Ward (Headteacher), Teresa Forbes (School Staff), Emily Kenyon, Bridget Jones, Sharon Reed, Jo Hosking, Hannah Clifford, Simone Windley.

Apologies: Michelle Langley.

### Matters Arising:

Magic Martin – Christmas 2017 whole school entertainment, Nancy advised booked as requested following 2016 Disco. Cost has increased to £200:00, are Friends happy to fund? All present agreed Friends happy to continue to fund whole school Christmas entertainment.

Bag2School – Organised as requested by Nancy, bags to be sent home in time for Easter holiday. Bag2School collection is Monday 8<sup>th</sup> May 2017.

Sports Relief/Friends Annual Sponsored Walk – Arranged for Tuesday 21<sup>st</sup> March 2017, school have asked if Friends would give an ice lolly to all participants at the end of the walk in Boscastle. All present agreed, Michaela to arrange and deliver to Boscastle.

Easter Eggs – Mrs Ward asked if Friends would consider purchasing Easter Eggs for all the children in school. Friends members discussed and suggested that they would prefer to fund Easter cookery fun for each class. Teresa and Becky to arrange cookery classes for each class and ingredients. All present agreed for Friends to fund ingredients.

Smarties Challenge/Bob a Job – Consider for Summer Term, each pupil given a tube of Smarties and asked to do little jobs for family, friends and neighbours in return for a few pennies to fill Smartie tube. All present agreed, Mrs Ward advised school now have partnership with Tesco, Tesco Food Share, will approach Tesco to see if they would consider donating Smarties (80 children). Ongoing – update after Easter.

Library Book Replacements – Friends agreed to fund £100:00 per class to update and replace class libraries. Class 3 received just over £100:00 at Christmas 2016, new books purchased. Class 2, Miss Percival recently purchased £20:00 of books to replenish existing library, all present agreed to refund £20:00 to Miss Percival from Friends, £80:00 remains available for Class 2. Teresa to approach Mrs Humber for Class 1 and remind her of £100:00 available. Ongoing - update after Easter.

Playground Markings – Local company Coastal Markings to undertake netball court and snake markings. School has funding from Sleepover and Otterham P C which should cover total cost. Works to be completed hopefully over Easter holidays. All present agreed Friends would donate funds if required.

Long Jump Pit – To be gravel boarded and then filled with sand. Mr Crabb, from RTC have kindly offered to donate 12 tons of sand. Michaela asked to approach Bradford's in Bude re gravel boarding. Michaela advised would make arrangements for gravel boards to be put in place. Mrs Ward to approach Pete Culver re lids. Friends members present suggested a bucket and spade amnesty through school rather than purchase. Suggestion made that children may also like to help when filling the pit with sand. Ongoing – update after Easter.

Grant Applications Update – Otterham P C made donation directly to School rather than through Friends. Bridget to approach St Julliot P C as unusual not to have received annual donation from them. Simone to approach Glenton Brown, Cornwall Community Chest Fund as no correspondence received although approached some time ago. Ongoing – update after Easter.

Cream Tea @ Trevilla – Michelle Langley has offered a Cream Tea/Cake afternoon at the end of April early May. Funds raised to be donated to School.

Committee Officers – Michaela Coles was elected Treasurer several months ago, Michaela agreed to continue in role. Proposed by Nancy Sandercock, seconded by Helen Ward. Michaela to forward copy of minutes to Santander as unable to update signatories. Nancy Sandercock advised that she will be standing down from the Friends Committee in July 2017, Committee need to consider new Chair and Secretary appointments. Teresa Forbes has agreed to stand as Chair. Proposed by Helen Ward, seconded by Michaela Coles. Ongoing – update after Easter.

Any other Business – School offered funds by Friends for coach transport, (whole school trip) and Year 6 outdoor play equipment, Teresa to investigate. Ongoing – update after Easter.

Meeting closed - 15:30.

Minutes Agreed:

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Helen Ward

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Nancy Sandercock